

Humanitäres Völkerrecht (HuV) | Journal of International Law of Peace and Armed Conflict (JILPAC)

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Instructions for Contributors

Thank you for contributing to the JILPAC. The following remarks are intended to simplify the drafting process of your manuscript as well as the editorial work. We are very thankful for your help. If you have any questions, please do not hesitate to contact Ms Dilara Karmen Yaman (Dilara.Yaman@ruhr-uni-bochum.de) or Mr Stanislau Lashkevich (Stanislau.Lashkevich@ruhr-uni-bochum.de).

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1. Academic Responsibility

The author bears the responsibility for the content of the contribution.

2. Submission of Manuscripts

- Manuscripts should be sent as a Word file (.docx, .rtf, .doc) to editing-ifhv@ruhr-uni-bochum.de.

- The JILPAC is published twice a year in June and in December. The deadline for submissions for the June issue is the 15th of January; the deadline for the December issue is the 15th of July.
- Contributions can be submitted in German or English. Spelling should follow the *Duden* or the *Oxford Dictionary* respectively. We prefer the endings -ise and -isation as opposed to -ize and -ization.

3. Further Requirements

Please ensure that your manuscript conforms to the following requirements:

- Your manuscript should include a title in both German and English as well as the name(s) of the author(s) and a correspondence address (name, academic title, position, institution, postal address, email address). Please indicate this information using an asterisk footnote after your name. You are invited to provide further information on your person, your work, or the manuscript.
- If you are submitting an article, please also provide a / an:
 - **English and German abstract** (max. 1,200 characters including spaces, single line spacing).
 - **German translation of the original title, short title** (abbreviated heading for columns).
 - **4–6 Keywords in English and German.**
 - **Format:** title (English and German), author, abstracts, keywords, followed by the article.
- **Figures, Illustrations, Tables**, etc. that are not offered by Microsoft Office should be provided as a separate file with a minimum resolution of 300 dpi and contain grayscale with at least 10% black content. It is the author's responsibility to obtain permission to reproduce the material used (if applicable).
- **If you do not speak German, the editorial board – with the help of the editorial assistants – will provide for a German translation of your manuscript title, abstract, and keywords.**

4. Additional Instructions for Conference Reports / Book Reviews

Abstracts are not required. Please provide the following information for book reviews: name of the author, title of the book, edition, publisher, place and year of publication, number of pages, and price.

5. Word Count

Please consult the deputy editor about the length of the article.

The following word counts serve as a rough guideline:

Section	Word Count (including footnotes)
Articles	approx. 6,000
Conference Reports	approx. 1,400
Book Reviews	approx. 1,400

6. Font, Size, and Margins

- Please submit your manuscript as a justified text with 1.5 line spacing, using the font 'Times New Roman'.

- Title: 16pt, bold
- Author's name (name and surname): 14pt, small caps
- Headings: 12pt, bold
- Text: 12pt
- Footnotes: 10pt, single line spacing
- Please do not use automatic hyphenation in Word or include page numbers.
- Please use italics for Latin words.
- Please refrain from using any additional formatting tools (e.g. bold, italics), including:
 - Bookmarks,
 - Automatic table of contents or numbering function,
 - Automatic cross-referencing in footnotes.

7. Punctuation

- Blank spaces should be inserted both before and after an oblique.
- An en dash (–) is used for separating sentences (blank space before and after the dash, exceptions: p. 5–10, 1990–1995, etc.). In any other cases, please make use of hyphens (-).
- Please use double inverted commas for direct citations. Please do not set direct citations in italics.
- Omissions should be indicated by a bracketed ellipsis.
- If you wish to highlight certain passages or words, please use single inverted commas or italics.

8. Headings

Heading levels should be clearly marked, and each level should be uniformly formatted and numbered. Please use the following heading levels: 1 / 1.1 / 1.1.1 etc. Paragraphs should be inserted both before and after headings.

9. Abbreviations

On its first mention within the text, please state the word in full with the abbreviation in parentheses. The following abbreviations do not need to be introduced:

para. / paras.	JILPAC	e.g.	i.a.
i.e.	ed. / eds.	f. / ff.	Vol.
cf.	etc.	approx.	p. / pp.
et al.	Art. / Arts.	No.	sect.
UNTS	ICJ	UNGA	UNSC
UN	US	UK	EU

10. Spelling

- Please capitalise words in headings except for prepositions, conjunctions, and articles, regardless of the words' length.
- In the running text use of small letters is common with the following exceptions: titles of organisations, programs, employment titles, established terms, etc. There are various spellings

for English words which are standardised as follows: *peacebuilding*, *nation-building*, *state-building*, *capacity-building*, *powersharing*.

- If you refer to a legal discipline, please use lower case letters, e.g. “international humanitarian law”. “state” should be spelt in lower case letters, e.g. “state parties”.
- If you use the word “Article” in the main body of the text, please use capital letters. In footnotes, “Article” must be abbreviated as “Art.” Please refer to the respective Article in the following manner: “Art. 3 (2)”, “Art. 15 (c)”.
- Use a hyphen when using the word “non-international” (armed conflict).

11. References

Please use footnotes, not endnotes. Each footnote should end with a full stop. If a footnote refers to several sources, a semicolon should separate the sources.

- If a source contains several authors, please list them by name and separate the names using an oblique. If a source contains more than three authors, only the first one should be listed by name, complemented by “et al.”
- Please use commas to separate the specific details of a source, e.g. “sect. 5, para. 3”.
- When referring to a source published in an academic journal or an edited collection, do not include the first page number of the cited article / chapter.
- Please use capital letters for the titles of books, journals, etc.
- Exact numbers should be indicated, if applicable “from ... to” (with en dash, without spaces; please do not use f./ff.

- Reference style (Cross references)

Use “*supra* note xx”, not “see note xx above”.

When referring to the same page of the same source in the following footnote, please use “*Ibid.*”. If you are referring to the same source, but a different page number, use “*Id.*, p. x”.

e.g.:

P. Thielbörger, *supra* note 1, p. 7.

Ibid.

Id., p. 12.

- Court Rulings

Please state the name of the Court, the name of the respective case, the publication date as well as the citation and page number or paragraph.

e.g.:

International Court of Justice, Gabčíkovo-Nagymaros Project (Hungary v. Slovakia), 25 September 1997, I.C.J. Reports 1997, p. 7.

International Criminal Tribunal for the Former Yugoslavia (ICTY), Prosecutor v. Dusko Tadić, Appeal Judgement, 15 July 1999, IT-94-1-A, paras. 131–140.

- Journals

Name of the author(s), title of the article, in: name of the journal volume (No.) (year of publication).

e.g.:

H.-J. Heintze, Vereinbartes Ziel der Staatengemeinschaft: Vernichtung aller Chemiewaffen, in: Journal of International Law of Peace and Armed Conflict 1 (1–2) (2018), p. 97.

- Textbooks, Monographs

Name of the author(s), book title, edition, place and year of publication, page number/paragraph/margin number.

e.g.:

P. Thielbörger, The Right(s) to Water, Berlin / Heidelberg 2014, pp. 7–14.

- Treaties

Official title of the Treaty, Date, Citation (e.g. UNTS Number), Page number.

e.g.:

Vienna Convention on the Law of Treaties, 23 May 1969, 1155 UNTS 331.

- Internet Sources

Author / Organisation, Title, Date (if applicable), full URL without hyperlink (accessed on [dd.mm.yyyy]), page number (if applicable).

e.g.:

UNHCR, Asylum and Migration, <https://www.unhcr.org/asylum-and-migration.html> (accessed on 20.11.2018).

- UN Documents

Author / Organ, Title (if applicable), Date, UN Doc., page number / para. (if applicable).

e.g.:

UN General Assembly (UNGA), 2030 Agenda for Sustainable Development, 21 October 2015, A/RES/70/1.

12. Editorial Process

- Following a preliminary review by the editorial board, each contribution is subject to a double-blind peer review. The result of the peer review is shared with the author(s). You may be asked to revise your contribution in accordance with the comments and the feedback of the peer reviewer.
- Copy-editing: the editorial board may suggest improvements on the draft. The proofs will be checked by the author(s) and, in case of formatting errors, by the editorial board.
- Authors do not receive remuneration; they are provided with digital access to the respective volume of the JILPAC in the e-Library of the Berliner Wissenschafts-Verlag.

13. Summary of Footnote Style

Source	Citation	Example
Monograph / Textbook	A. Surname, title, ed., place year, page.	P. Thielbörger, <i>The Right(s) to Water</i> , Berlin / Heidelberg 2014, pp. 7–14.
Edited Collection	A. Surname, title, in: A. Surname (ed.), title, ed., place year, page.	H.-J. Heintze, <i>Terrorism and Asymmetric Conflicts – A Role for the Martens Clause?</i> , in: T. Giegerich (ed.), <i>A Wiser Century?</i> , Berlin 2009, pp. 429 ff.
Paper / Journal Article	A. Surname, title, in: Journal Volume (no.) (year), page.	H.-J. Heintze, <i>Vereinbartes Ziel der Staatengemeinschaft: Vernichtung aller Chemiewaffen</i> , in: <i>Journal of International Law of Peace and Armed Conflict</i> 1 (1–2) (2018), p. 97.
UN Document	UN organ / author, title, date, UN-Doc., page/para.	UNGA, <i>United Nations Millennium Declaration</i> , 18 September 2000, A/RES/55/2.
Court Rulings	Court, name of the case, source, date, page/para.	International Court of Justice, <i>Gabčíkovo-Nagymaros Project (Hungary v. Slovakia)</i> , Judgment, 25 September 1997, I.C.J. Reports 1997, p. 7.
Internet Source	A. Surname / editor / institution, title, date (if applicable) link (date of access), page number (if applicable)	UNHCR, <i>Asylum and Migration</i> , https://www.unhcr.org/asylum-and-migration.html (accessed on 20.11.2018). UN, <i>Fewer Protections, Lower Wages, and Higher Health Risks: Homeworking in the COVID Era</i> , 13 January 2021, https://news.un.org/en/story/2021/01/1081942 (accessed on 27.01.2021).
Treaty	Official title (short title), date, source (UNTS, BGBl etc.).	<i>Vienna Convention on the Law of Treaties</i> , 23 May 1969, 1155 UNTS 331.
Consecutive reference to the same source and same page(s)	<i>Ibid.</i>	<i>Ibid.</i>
Consecutive reference to the same source but different page(s)	<i>Id.</i> , page.	<i>Id.</i> , p. 12.
Subsequent reference to the same source	A. Surname, <i>supra</i> note no., page.	P. Thielbörger, <i>supra</i> note 1, p. 7.